

**Yukon Curling Association
Annual General Meeting
Wednesday, September 29, 2010 7:00 p.m.
Sport Yukon Boardroom
AGENDA**

1. Call to order
2. Introduction of Board of Directors
4. Approval of Agenda
5. Adoption of Minutes from October 2009 AGM
6. Reports - individual motions of acceptance
 - A. President's report
 - B. Championship report
 - C. Junior Coordinator's report
 - D. Executive Director's report
 - E. Technical Coordinator's report
7. Financials
 - A. 2009/10 financial report review
 - B. Motion to accept the financial report
 - C. Motion to waive the audit
 - D. Review of proposed 2010/11 budget
 - E. Motion to accept 2010/11 budget
8. New business
 1. Election of new officers – need 3 new directors
 2. Motion for changes to fee structure for member clubs
 3. Other
9. Adjournment
10. Open forum

YUKON CURLING ASSOCIATION
ANNUAL GENERAL MEETING – WCC
WHITEHORSE, YUKON Wed. October 14, 2009

ATTENDANCE: Karen Mahoney, Suzanne Bertrand, Gord Zealand, Wade Scoffin, Evelyn Pasichnyk, Trevor Sellars, Laura Eby, Brenda Petriw

- 1.0 **CALL TO ORDER AND WELCOME**
Gord Z. called the meeting to order at 6:15 pm

- 2.0 **INTRODUCTION OF BOARD OF DIRECTORS**
Gord Z. introduces the Board of Directors that were present:
Gord Zealand – President
Wade Scoffin – Vice-President
James Buyck – Secretary/Treasurer
Suzanne Bertrand – Technical Coordinator
Brenda Petriw – Executive Director
Laura Eby – Junior Coordinator
Mike Menzies – Championship Director
David Kalles – Director, Watson Lake, now have David Geisbrecht interested in taking up the position as Director in Watson Lake

- 3.0 **RESIGNATIONS AND OUR THANKS**
Thanks to Directors Don Duncan for many years of service, and, Buck Birnie as Fundraising Director this past year.

- 4.0 **APPROVAL OF AGENDA**
MOTION: AGM 2009.01
Moved by Gord Z. seconded by Wade S. that the agenda be approved as circulated.
Motion Carried.

- 5.0 **APPROVAL OF MINUTES FROM THE 2008 ANNUAL GENERAL MEETING**
MOTION: AGM 2009.02
Moved by Suzanne B., seconded by Trevor S., that the minutes of the 2008 Annual General Meeting be approved.
Motion Carried.

- 6.0 **BUSINESS ARISING FROM MINUTES**

- 7.0 **REPORTS**
 - a) **President's Report:** (see attached) Gord highlighted items from his written report. Attendees were given the opportunity to ask questions. First step is that Seniors and Mixed for 2012 will be

direct entries. Men's and Women's entries discussed, as Nunavut has interest at present in entries to Mixed and Juniors.

- b) **Championship Report:** Brenda P. prepared a written report for Mike M. and invited questions from the floor. (see attached)
- c) **Junior Coordinator's Report:** Laura Eby prepared a written report (see attached). Special thanks expressed for all supporting our Junior teams and taking notice of their success this past season.
- d) **Staff Report:** Brenda P. prepared a written report (see attached) of activities accomplished by the Executive Director during the 2008-2009 season. Questions were fielded from the floor.
- e) **Technical Coordinator Report:** Suzanne B. prepared a written report (see attached). She highlighted activities.

MOTION AGM 2009.03

Motion by Ev P., seconded by Wade S. that all reports presented be accepted as presented.

Motion Carried.

8.0 FINANCIALS

- a) **2008/09 Financials report review:** Brenda P. walked us through the financial report fielding questions along the way. No indications given to YCA to expect any CCA contribution from the Season of Champions forthcoming for the 2009-2010 season.

b) MOTION AGM 2009.04

Moved by Laura E., seconded by Karen M. that the 2008/09 financial report be accepted as written.

Motion carried.

c) MOTION AGM 2009.05

Moved by Karen M., seconded by Wade S., to waive the audit.

Motion carried.

d) Review of proposed 2009/2010 budget

MOTION: AGM 2009.06

Moved by Wade S., seconded by Gord Z. that the 2009/2010 budget be accepted as presented.

Motion carried.

9.0 NEW BUSINESS

1. NCC business – Gord Z. updated the membership that our YCA Motion to receive direct entry for Canadian Seniors, Men's, Women's and Mixed was defeated on the NCC floor in June 2009.
2. Election of new officers: no nominations from the floor
Gord Zealand, Wade Scoffin, Mike Menzies, Laura Eby and James Buyck will stay on for another year on the YCA board.
3. 8.4 Yukon Men's Championship policy change with Wade leading discussion on how to offer direct entry components such as high performance camp and boost thinking of competitive culture.
4. Technical Coordinator
MOTION: AGM 2009.07
Motion by Gord Z., seconded by Karen M. that S. Bertrand continue to be the YCA's Technical Coordinator.
Motion carried.

10.0 ADJOURNMENT

Motion to adjourn meeting entertained at 6:50 pm.

Minutes recorded by Brenda Petriw.



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September 2010

Presidents Report for 2010 AGM

The past year has been a busy and successful one for YCA. Below are a number of points of interest:

- The YCA board has been able to grow and diversify to a point where there is representation from various parts of the territory and board members have a diverse involvement in the sport. There continues to be availability for others to step forward and become involved, and the board would welcome any member who would be interested in being involved.
- YCA has seen growth in the number of curling clubs as members of the association.
- Participation in the various championships has been maintained, and growth in the variety of championships and participation in those events is looking optimistic for the coming years.
- Our teams representing the Yukon in Curling have been improving in their results in all categories. In particular, our Junior teams and Senior Mens and Masters teams had excellent results at various national and international events.
- YCA has been able to secure direct entry for our champion teams in Mixed and Senior Ladies and Mens for the 2012 Championship seasons. This means that there will be less personal expenses for teams interested in participating in these competitions (no more trips to Yellowknife to challenge for one shared place at Nationals).
- We have secured long term sponsorship with the Dominion Insurance Company for the Yukon Dominion Club Championships. This event is growing in popularity and providing all our member curling clubs another opportunity to have a positive experience in our sport.
- We have secured CDF funding to update and rebuild our YCA website. This project has begun and is anticipated to be completed by January 2011. The website will be available for all curling clubs affiliated with YCA to use as a communication and marketing tool.
- Eight of our young athletes have been able to secure additional high performance funding through the Yukon Government and as a result of their commitment to the sport and performance on a national scale. This enhanced funding has provided these athletes with the opportunity to train and prepare year round and develop personal training plans geared specifically to their goals, objectives and needs.

- CCA continues to transition all of the coaching and instructional into new and updated programs and courses. YCA is working with CCA to ensure that these courses and programs remain accessible and available for all YCA clubs and its members.
- YCA has been able to assist with obtaining funding assistance from Yukon Lotteries in the past fiscal year for its members in excess of \$6000.
- YCA has been able to provide a variety of Junior development programs and supports through YRAC and YS4L funding. More than 40 different YCA members directly benefitted from programming and activities through this funding.
- We have begun a transition in our staffing over the past year and it continues into this year. Many thanks need to be given to Brenda Petriw for her commitment as our executive director for the association over the past number of years. YCA has partnered with the Department of Education to secure funding for increased office administrative assistance until March 31, 2011.

I feel that the 2009-10 year has been one which has allowed YCA to become strongly positioned to allow growth and development in the 2010-11 season and beyond.

Thanks to all of the volunteers and members of YCA who have contributed and participated in various YCA activities and programs. In particular thanks to the dedicated board members who volunteer many hours to the sport. I would also take this time to recognize the efforts that Suzanne Bertrand has made over the many years. Her passing has been noticed in so many ways.

Wade Scoffin



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Championship Report 2010

Mike Menzies acted as Championship Coordinator for the first half of the 2009-10 year. He resigned from the board near the end of March, and the responsibilities were not taken on by another board member for the remainder of the fiscal year.

There was positive participation at most levels of play for the Yukon Championships. No entries were received for the Mixed Playdowns and only one ladies team entered the Scotties Playdowns. Both these championships required teams to travel to NWT for the Y/NWT championships.

All Yukon teams who were successful in advancing to CCA Championships performed very well when at that level. Congratulations goes out to the George Hilderman rink who were the Senior Mens Champions; the Thomas Scoffin rink who was the Junior Mens Champion and the Sarah Koltun rink who was the Junior Ladies Champion.

Teams also represented the Yukon at the National Masters Ladies, National Masters Mens, Optimist Juvenile Ladies International, Arctic Winter games for Girls and Boys, along with two teams to the PIC in Vancouver. The Sarah Koltun Rink became Champions at this event in Regina. Congratulations on your achievement.

The first National Dominion Curling Club Championships had Yukon Representatives from the Whitehorse Curling Club. Both teams indicated that it was a very professional and positive experience. Watson Lake Curling Club hosted the 2nd annual Yukon Dominion Club Championships. Congratulations to the ladies team from Whitehorse and the Mens team from Watson Lake for winning this event. They will represent the Yukon at the 2nd Annual National Dominion Club Championships in PEI this coming November.

All totaled, there were more than 16 different teams who participated in various YCA administered Championship events.

This past season, YCA incorporated participant feedback sheets for Yukon Championships. This information was reviewed by the board and is being used to ensure that the needs of the teams are being addressed in these events.

Beginning the 2012 Championship season, YCA will have direct entry to the National Senior Mens, Ladies and Mixed Championships. This will reduce the cost and expenses for YCA members interested and eligible for these championships. This will also reduce some of the scheduling challenges for YCA and its member curling clubs as less weekends are required to be set aside during the curling season to declare the Yukon representative teams and to also coordinated with NWTCA schedules and dates.



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September 2010

Junior Coordinators report

I have recently assumed the role of Junior coordinator. Thanks to Laura Eby who was Junior Coordinator until February 2010. The role of Junior coordinator was vacant for some time between her resignation, and me assuming this role.

The 2009-10 year was a positive one with respect to Junior activities. The following are some of the highlights:

- October 2009 saw 10 YCA members from across the territory travel to Nova Scotia for the second leg of the Canadian Sports Friendship Exchange Program. This exchange was sponsored by Heritage Canada. Participants benefitted by strengthening friendships, and learning about another part of the country. Participants were billeted and had many unique experiences. The host community in Nova Scotia welcomed our youth with open arms.
- October 2009 also had the YCA/Elks Junior bonspiel...
- Bill Tschirhart was able to work with our Junior members in November.....
- The Junior ladies territorial playdown had two teams enter. There were also two teams enter into the ladies AWG trials.
- One team entered into the territorial boys playdowns, and two teams entered into the AWG trials.
- The Junior ladies team representing the Yukon at Canadian Juniors finished with a 3-9 record.
- The Junior mens team representing the Yukon at Canadian Juniors finished with a 5-7 record.
- The AWG ladies team won gold at the 2010 AWG's in Grande Prairie.
- The AWG mens team won silver at the 2010 AWG's in Grande Prairie.
- The ladies team representing the Yukon at the 2010 Optimist International competition in Regina finished in first place.
- 8 Junior athletes were successful in securing Yukon High Performance Athlete Assistance Funding through Sport and Recreation. Each athlete was awarded \$2500.00 to be directed to year long training and preparation in the sport.
- 13 Junior athletes attended various summer camps and programs outside of the territory.
- YRAC and YS4L funding was able to be provided on many programs and activities over the past year to youth involved in our sport.

We are entering into the 2010-11 season having more interest and involvement in Curling than we have had in quite some time. To encourage and reinforce this growth, the junior supports provided to established teams from YCA will continue.



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Executive Director Report

Brenda Petriw, the YCA Executive Director for the past 5 seasons resigned in May 2010. Thanks for the years of assistance, Brenda.

As a condition of her resignation, she did commit to assist the board with completing the year-end financials, which has required her to be at the YCA office for a few hours in September.

The ED position description has been reviewed and revised this past year, and YCA has been approved for a funding grant through the department of Education for some salary subsidy, provided that YCA and Employment Central identify an appropriate candidate that qualifies for a specific program administered by Employment Central.

The summer office duties have been covered by board members in various ways.

Technical Coordinator Report

Since the passing of Suzanne Bertrand, the technical coordinator position has remained vacant. Technical coordination issues has been temporarily covered by various board members. CCA is partnering with YCA to assist with the training of a suitable candidate to assume the technical coordinator role.

Yukon Curling Association Annual Operations Budget vs Actual*
Sept. 1, 2009 - August 31, 2010

*presented to the membership at Sept. 29, 2010 AGM

<u>Revenue:</u>	2009/2010 YCA <u>ACTUAL</u>	2009/2010 YCA <u>Budget</u>	2008/2009 YCA <u>Actual</u>	2007/2008 June-Aug (15 mo) <u>Actual</u>
GRANTS & SPONSORSHIPS:				
City Fall Recreation Grant	1,250.00	2000	1680	1,650
Lotteries Yukon Equipment Grant** (received in Sept. 2010)	1,223.00	2000	0	12,000
Lotteries Yukon Travel Grants	5,920.47	4200	4320	3,411
Can.Curling Assoc.Rural Development Coor.		0	0	RDC - 0 <i>expired</i>
True Sport Grant - Teslin		0	5000	0 <i>expired</i>
Total NON-YRAC Grants	8,393.47	8200	11000	17,061
YRAC Leadership Development	1,500.00	1500	1500	1,500
YRAC Athlete Development	4,000.00	4000	4000	4,500
YRAC Admin Grant	8,000.00	8000	8000	8,000
TOTAL YRAC Grants	13,500.00	13500	13500	14,000
High Performance Athlete Grant	21,000.00	4850	1000	BEP - 0 <i>expired</i>
YS4L	7,000.00	7000	5000	10,000 <i>new</i>
Corporate Sponsorship (Elks, Dominion, Estate)	9,500.00	9000	11320	7,000
CCA Season of Champions + WCC	0.00	2000	9000	0 <i>N/A</i>
TOTAL OTHER GRANTS & SPONSORS	37,500.00	22850	26320	17,000
Leadership Development		500	0	80
Athlete Development	900.00	750	735	2,287
Scotties & Fundraising & Sale of Goods	5,140.75	11760	6669	9,021
Affiliation & Team Registrations & CCA Cards	8,165.00	5700	5745	9,545
NCC Reimburse/CCA Refund/GIC Interest	902.96	750	1067	746
PIC entries/ Mondetta - Brier jackets	700.00	0	0	500
TOTAL REVENUE:	75,202.18	\$64,010	\$ 65,037	\$70,240

 President

 Director

Expenses:

Grants & Programs:

Dominion Club Championships	7,223.06	0	0	6,676
HP Athlete Grant	21,000.00	4850	1000	-----
<i>True Sport Grant - Teslin</i>	0.00	0	5351	<i>BEP - 0 expired</i>
YS4L <small>*includes \$400 2011 grant work</small>	7,200.00	7000	5994	1,600
TOTAL NON-YRAC GRANTS	35,423.06	\$11,850	\$ 12,345	8,276

Leadership Development (includes \$1500 of 2011 YRAC)	3,030.38	1750	1525.25	8,678
Athlete Development	4,847.66	4500	5125.54	15,139
YCA Office Contract-Admin (includes \$200 of 2011 YRAC)	8,800.00	12000	10400	14,750 15 months
Lotteries Travel	5,920.47	4200	4320	3,811
TOTAL YRAC GRANTS	22,598.51	\$22,450	\$ 21,371	42,378

Bingo Account Expenses	1,062.90	1000	40	2,804
Team Support & purchase (pins,jackets,crests, trophy)	4,464.66	4660	4755.65	9,452
CCA Affiliation Fees & Course Fees & Comp. Cards	2,268.00	1800	1762	2,252
Sport Yukon Membership & Awards	220.00	210	210	212
Natl Events + YT & YNWT Competitions & AWG	9,859.53	10500	10844.46	13,563
Computer/Website	75.00	2000	105	106
Bert Boyd Award	0.00	200	0	171
Bank & Service Charges & Accounting	130.06	200	223.91	154
Office Rent & Photocopy & Fax & Postage	3,803.92	3800	3746.76	5,080 15 months
Telephone & Internet	1,380.44	1000	1007.51	1,309
Office Supplies	47.00	1800	0	347
New Equipment Purchase/Amortization	2,188.16	2000	573.85	17,306
Miscellaneous-Mtgs/ AGM / Advertising & GST claim	1,245.75	540	1852	2,089
TOTAL EXPENSES:	84,766.99	\$64,010	\$ 58,837	\$105,498
BUDGETED Surplus or Loss:	-9,564.81	0	\$ 6,200 *	-35,259

**Net Loss reflects \$5,800 office/*

\$1000 fundraiser loss & \$4,000 crests/pins/jackets purchase

**undistributed designated funds*

President

Director

Yukon Curling Association

Balance Sheet for the fiscal year ending 31/08/10

ASSETS

Current Assets

Petty Cash		43.02	
Gaming Account	transferred to ch	0.00	
Chequing Bank Account		<u>29,567.01</u>	
Total Cash		29,610.03	29,610.03
Investments		16,801.25	
Interest receivable on GIC		<u>483.19</u>	
Total Investments		17,284.44	17,284.44
Grants Receivable	Lott Equip Grant, `	3,773.00	\$400- YS4L, \$15
Accounts Receivable	2010 CCA AGM all	<u>285.69</u>	YRAC Athlete, \$
Total Receivables		4,058.69	<u>4,058.69</u>
Total Current Assets			50,953.16

Inventory Asset

Pacesetter Jackets	19	760.00	
Mondetta Jackets	8 version 1; 11	969.05	
Pins		3,946.00	
Crests		<u>1,175.00</u>	
Total Inventory Assets		6,850.05	6,850.05

Total Non-Capital Assets 0.00 0.00

TOTAL ASSETS \$ 57,803

LIABILITIES

Current Liabilities

GST Owing		-576.36	
Accounts Payable		<u>4,283.50</u>	
Total Payable		3,707.14	3,707.14

Unallocated Funds

Total Unallocated Grants non YRA		0.00	
Total Unallocated Grants YRAC		0.00	
Total Unallocated Grants YS4L		0.00	
Unallocated Scotties Paper		9,263.00	
Total Unallocated High Perf. Athle		<u>0.00</u>	
		9,263.00	<u>9,263.00</u>
TOTAL Liabilities			<u>12,970.14</u>

EQUITY

Retained Earnings - Previous Yea	55,620.88	(adj. inventory assests)
Current Earnings	<u>-10,787.81</u>	
Total Retained Earnings	44,833.07	44,833.07

TOTAL EQUITY 44,833.07

LIABILITIES AND EQUITY

\$ 57,803

Director's Signature

Director's Signature

as presented to Sept. 29, 2010 AGM
prepared by B.Petriw

500 YRAC leadership, \$650

1223 Lotteries Equip Grant

Yukon Curling Association Annual Operations Budget
September 1, 2010 - August 31, 2011

<u>Revenue:</u>	2010/2011 YCA Budget	2009/2010 YCA Budget	2008/2009 YCA Budget	2007/2008 YCA Budget
GRANTS & SPONSORSHIPS:				
City Fall Recreation Grant	1500	2000	2000	3500
Lotteries Yukon Equipment Grant		2000	-----	12000
Lotteries Yukon Travel Grants	4000	4200	4800	3200
True Sport Grant - Teslin		0	5000	0
Total NON-YRAC Grants	5500	8200	11,800	18,700
YRAC Leadership Development	2000	1500	1500	1500
YRAC Athlete Development	4000	4000	4000	4500
YRAC Admin Grant	8000	8000	8000	8000
TOTAL YRAC Grants	14000	13500	13,500	14,000
High Performance Athlete Grant	20000	4850	1000	0
Dept. Education training fund	10530			
YS4L	9500	7000	5000	10000
Corporate Sponsors(Elks,Scotties,Dominion)	15000	9000	8500	8000
CCA Season of Champions + WCC	5000	2000	7500	0
TOTAL OTHER GRANTS & SPONSORS	60030	22850	21,000	18,000
Leadership Development	250	500	1075	2660
Athlete Development	750	750	1900	2200
Fundraising & Sale of Goods	1000	11760	8500	8680
Affiliation Revenue & Team & CCA Cards	6000	5700	9425	1300
CDF - website project	750			
NCC Reimburse/CCA Refund/GIC Interest	750	750	700	
Other		0	----	
Total Misc	16250	19460	21600	14840
TOTAL REVENUE:	<u>\$95,780</u>	<u>\$64,010</u>	<u>\$67,900</u>	<u>65,540</u>

Yukon Curling Association Annual Operations Budget
September 1, 2010 - August 31, 2011

<u>Expenses:</u>	2010/2011	2009/2010	2008/2009	2007/2008
Grants & Programs:	<u>YCA Budget</u>	<u>YCA Budget</u>	<u>YCA Budget</u>	<u>YCA Budget</u>
HP Athlete Grant	20000	4850	1000	5000
True Sport Grant - Teslin		0	5000	0
YS4L	9500	7000	5000	10000
TOTAL NON-YRAC GRANTS	29500	\$11,850	11,000	15,000
Leadership Development	2000	1750	6055	10950
Athlete Development	4000	4500	8800	13525
YCA Office Admin	20000	12000	14000	14400
Lotteries Travel & YCA Travel Assistance	4000	4200	4800	
TOTAL YRAC GRANTS	30000	\$22,450	33,655	38,875
Raffle Account Expenses		1000		
Team Support & purchase (pins,jackets,crests, trophies)	4660	4660	4650	2900
CCA Affiliation Fees & Course Fees & Comp. (Curling)	1800	1800	2225	1300
Sport Yukon Membership	210	210	210	212
Natl Events + YT & YNWT Comp. & Domionion	10500	10500	7000	200
Computer/Website	2000	2000	500	500
Bert Boyd Award	200	200	150	120
CDF website	7500			
Bank & Service Charges & Accounting	200	200	650	150
Office Rent & Photocopy & Fax & Postage	3800	3800	3500	2724.96
Telephone & Internet	1000	1000	1200	1200
Office Supplies & YWCHS fees	1800	1800	860	1000
New Equipment Purchase/Amortization	2000	2000		5500
Miscellaneous AGM & Advertising	540	540	2300	300
TOTAL MISC EXPENSES	36210	29710	23245	16,107
TOTAL EXPENSES:	\$95,710	\$64,010	\$67,900	69,981.96
BUDGETED Surplus or Loss:	70	\$0	\$0	-4,441.96

Motion for 2010 AGM

The Yukon Curling Association proposes that the annual affiliation dues for all Curling facilities to be set at \$85.00 per sheet of ice for the 2010-11 Curling season. This fee will remain in effect for future years until a subsequent motion at a future YCA AGM is presented.

Rationale:

Over the past number of years, two separate rates have been charged within the YCA region to curling facilities. The board does not feel that this is an acceptable practice.

100% of the affiliation fees are forwarded to CCA in membership fees.

Effective the 2010-11 season, Atlin will be required to forward the \$85.00 affiliation fee to Curl BC, but is able to remain a member of the YCA.

Voting requirement:

Majority of those in attendance at AGM.